



GOUDHURST & KILNDOWN

CHURCH OF ENGLAND PRIMARY SCHOOL

Parent, Teacher & Friends Association

CHARITY NUMBER: 1028911

PTFA MEETING MINUTES

Date: Monday 8th October 2018

Time: 8pm

Location: The Goudhurst Inn

Present: Jo Bowman (CoChair) (JB), Victoria Aldwinckle (CoChair) (VA), Jayne Russell (Treasurer) (JR), Sarah Rose (Secretary) (SR), Emily McKay (EM)

YR: Rose Rahtz, (RR) Beth Evans (BE)

Y1: Lyndsay Whitby (LB) Sarah Piper (SP)

Y2: Julie McCarmick (JM)

Y3: Chloe Cottingham (CM)

Y4: Sara Harman (SH)

Y5: Emma Caronna (EC)

Y6: Lucy Liversedge (LL)

Apologies received from Mrs Roberts (LR), Gemma Bradford (GB), Juliette Widdowson (JW), Gemma Preston (GP), Victoria Blewett (VB), Ashley Wilson (AW), Sarah Newton (SN), Imogen Stewart (IS)

Welcome and general update by Chairs.

VA welcomes all to the meeting and introduced SR as the new PTFA Secretary.

Treasurer's Report

- JR confirmed the Year 5 cakes sale raised £135.11. It was noted that the Year 6 cake sale was on a day when Reception were not present for the afternoon session and the Year 5 class were on a Residential trip, so less sales to be made. Date to be checked for next year.
- Demelza house are coming to the School to receive their cheque tomorrow. Photographs will be sent for the press.
- The Treasurers Report will be going onto the website.
- It was noted that sports kits for external events were not looking presentable. VA will speak to Mrs Mileham. There are funds from the Tennis Stack that could fund new kit, however, it was questioned as to whether new kit should be funded if it cannot be maintained. Kit has potentially been lost, it needs to be documented and looked after well.
- The Treasures Report cash balance is £9,237, as of today. Lots of uncleared cheques will clear soon. Agreed to spend the balance on list of items on the report, including the science trolleys and accelerated reading program. The report is looking good. There will be lots of spend on the xmas bizarre before there is an income back in.

May Ball – update from EM

- The Barn previously discussed has fallen through due to the implications of lambing season. EM will be visiting one tomorrow and will take some pictures.
- London Beach do not have the same dates available, it would need to be 4th or 11th May 2019. We would need to pay a £200 nonrefundable deposit. There has also been a 10% food increase on food. £32.95 each per ticket for 2019.
- Barn option is more complicated and more expensive, but could potentially generate more money. EM shared some pictures of ideas around potential themes. Unsure on any costs for the barn idea at present. JB's neighbour has set barns up. JB will speak to him to see if there are any viable options he could help us with.
- A Casino idea was welcomed. Emily will email VA and then the PTFA group to see if we should go with the London Beach venue once the barn has been looked at, as the London Beach will not hold the dates for much longer. Discussion around if the event should not be called a 'Ball' as can deter people from buying a ticket as too formal.

Co-op Celebration Day

- Representatives from the School to go to the Co-op. So far, we have a cheque for £1500 from the Co-op but the final cheque will be given on Saturday, which will include money that has not been assigned by customers. The presentation will take place 10am-12pm. Mrs Roberts and Jayne Russell and their families will be there, if anyone from the PTFA would like to attend please let JR know.

Calendar of Events

- Tile painting, this can happen at a later date. LL checked with Mr Goodman and there is no urgency with this activity. Suggestion to wait until later in the year once the Reception children have settled in.
- Non-uniform day class reminder to be sent via email.
- Bonfire Disco on 18th October, Disco will take place 5:30pm – 7pm. At least 2 volunteers from each class are required to set up and pack away from 4:45pm-7:30pm. Could someone ask Simon to kindly come and lock up.
- Indoor bootsale £8 per table, information to be circulated. Donations of cakes greatly received.
- Film Creche, EC will allocate each year group a time slot and then the year group will be asked for people to fill these slots. Two people required for each slot. Creche will be held in the hall. Parents have to show up for the Film Creche to continue.
- Dragons Den for the Bazaar. Three people from the community needed for the panel, a few names given but yet to be finalised.
- JB gave update on the Christmas Tree Fundraiser. The School makes £10 per tree. GP had offered her husband to do deliveries. Various deliveries discussed. Left with JB to confirm if a delivery van is required and when.
- Village late night shopping, the School has a stall with slots for volunteers to man the stall.
- Christmas bizarre. Last year's stalls have been looked at and two have been removed, therefore two new stalls are required for this year's bizarre. Suggestions of:
 - Face painting. VA suggested her neighbour's daughter who has just started face painting and would be happy to help us out. Maybe a face painting glitter stall.
 - Mini craft stall.
 - Decorations stall suggested but ruled out as similar to class crafts available for purchase at the bizarre.
 - Selfies to print.
 - Cards for parents with envelopes so a surprise Christmas card maybe for Christmas day.
 - Choir to sing, church choir may do it. RR will ask them if they would. Possibly the Salvation army.

Toys and books to be dropped off at school. Items required for the Tombola and Secret Santa. For the craft school chutney and produce can start coming in. PTFA voted in favor of school self drawn portraits on bags this year and not tea towels.

- KS1 Christmas Party, Santa clause will visit KS1 children. KS2 receive a gingerbread man each.
- Wine tasting VA can only do 7th December. Decided to put a date in for February on a Friday night £10 per head, plus there will be things to donate to once in.
- Quiz night in February.
- Misc:
- Volunteer needed for the recycling foyer, request to be sent out.
- AGM Meeting will be our next PFTA Meeting on 12th November.

AOB

- Class emails, there will be a generic email SR will compose and send round and class reps will just make changes applicable to their year group.
- For the PFTA Committee Members document, it was agreed that only class Rep's Names should go up on the website.
- EC will email LR regarding a parental login for the school website and note that class reps share the concern that a lot of information on the website is accessible to everyone.

Meeting closed 21:10

NEXT PTFA MEETING – Monday 12th November 2018 at 8pm
This will also be our AGM Meeting